

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Analysts Evening Seminar/Discussion with the Director

FROM:

D/TE

EXTENSION

NO.

OTE 81-4003

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

EO/DDA

22 JUN 1981

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5. Two memos enclosed for your signature. DDCI accepted invitation on 6/17/81.

How do we invite the DDCI?

J Ind memo

CONFIDENTIAL

12 JUN 1981

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Analysts Evening Seminar/Discussion
with the Director

REFERENCE: DDA Memorandum to DCI, dated 8 June 1981,
Subject: Seminar Proposal

1. This is to confirm our invitation to you to participate in an evening seminar/discussion with top management and working-level officers from the four directorates sponsored by the Center for the Study of Intelligence. Our proposal is to afford a select group of younger officers at the GS-15 branch chief level "to tell it like it is," and to share with management their preoccupations and concerns--whether analysts, case officers or support specialists.

2. We have reserved the Executive Dining Room for the evening of Wednesday, 1 July. We propose to begin the session with cocktails at 1800 hours in the DCI conference room. During the cocktail hour, there will be four 10- to 15-minute presentations by one representative from each directorate. Following this, dinner will be served in the Executive Dining Room at 1930 hours. Discussions will continue through dinner and the session will conclude at 2100 hours or thereabouts. A list of the participants is attached.

Harry E. Fitzwater

Harry E. Fitzwater

Attachment

REGRADED UNCLASSIFIED WHEN
SEPARATED FROM ATTACHMENT

MORI/CDF Pages 2 & 4

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